

ARI PRADIPTA WERDI PURNOMO

Food Technology Graduate | Aspiring Internal Auditor
Sidoarjo, East Java | 082244940361 | aripradipta92@gmail.com

PROFESSIONAL SUMMARY

Food Technology graduate with experience in legal administration, document verification, and compliance-focused documentation, complemented by practical exposure to GMP, HACCP, and internal audit activities through an MBKM internship in the food manufacturing industry. Detail-oriented, organized, and eager to develop a career as an Internal Auditor in the Food & Beverage industry.

WORK EXPERIENCE

Legal Administrative Staff | Kantor Notaris & PPAT Deby Yulia Apriatin, S.H., M.Kn.
October 2025 - Present

- Verified legal documents to ensure completeness, accuracy, and compliance with applicable procedures.
- Managed document filing and control to maintain organized records.
- Prepared and reviewed administrative documents while ensuring confidentiality.
- Coordinated with clients and relevant parties to support document processing.
- Maintained proper documentation to support efficient administrative operations.

Food Safety & Quality Intern (MBKM) | CV. Pawon Ibun & PT. JMBI
August 2022 - December 2022

- Supported GMP and HACCP implementation in food manufacturing operations.
- Assisted in internal audit activities involving production and warehouse inspections using GMP and HACCP checklists.
- Assisted in documenting audit findings and participated in discussions on corrective actions.
- Assisted in preparing SOPs, Work Instructions (WI), and quality documentation.

EDUCATION

Bachelor of Food Technology (S.TP.)
Universitas Pembangunan Nasional "Veteran" Jawa Timur
2019-2025 GPA: 3.43 / 4.00

CERTIFICATIONS

- Good Manufacturing Practice (GMP) - 2022
- Hazard Analysis and Critical Control Point (HACCP) - 2022

CORE SKILLS

Document Verification • Document Control • GMP & HACCP • Food Safety Compliance • Internal Audit Support • SOP Documentation • Report Writing • Microsoft Office

SOFT SKILLS

Attention to Detail • Analytical Thinking • Problem Solving • Communication • Teamwork • Time Management

TECHNICAL SKILLS & LANGUAGES

Microsoft Word (Advanced) • Microsoft Excel (Basic) • Microsoft PowerPoint (Basic) • SPSS (Basic) • Canva (Basic)
Indonesian (Native) • English (Basic Working Proficiency)